MAINTENANCE REQUEST FORM

Date Reported:_____

Address of Rental Property:_____

Tenant's Name/s:_____
Contact Numbers: Home:_____ **Mobile:**_____

Request For Repair / Maintenance: (If you are reporting a fault to an appliance, alarm, air conditioner etc., please include make, model, serial number & any other details that may be needed. Eg: gas/electric.)

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I give permission for PRDnationwide Blacktown to supply my contact details to a trade's person and/or the landlord. (Please Tick) **Yes** □ **No** □

Tenant's Signature:_____

Office Use Only

Date Request Received:_____

Owner's Name:_____

Owners Instructions:_____
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